

South East Metropolitan Zone

Minutes

21 February 2024

South East Metropolitan Zone

Hosted by the City of Armadale

7 Orchard Avenue, Armadale

Wednesday, 21 February 2024

The Chair, Cr Bronwyn Waugh, opened the meeting at 6:05pm

Acknowledgement of Country

We, the Zone members acknowledge the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where this meeting is being held and we acknowledge and pay respect to Elders past and present.

Minutes

MEMBERS

2 Voting Delegates from each Member Council

| | |
|-----------------------|---|
| City of Armadale | Mayor Ruth Butterfield Cr Michelle Silver Ms Joanne Abbiss, Chief Executive Officer – non-voting delegate |
| City of Canning | Cr Michelle Hurn |
| City of Gosnells | Cr Kevin McDonald Cr Adam Hort (SC) Mr Ian Cowie, Chief Executive Officer - non-voting delegate |
| City of South Perth | Cr Bronwyn Waugh - Chair Cr Jennifer Nevard Mr Mike Bradford, Chief Executive Officer – non-voting delegate |
| Town of Victoria Park | Cr Lindsay Miles Cr Peter Devereux Mr Anthony Vuleta, Chief Executive Officer – non-voting delegate |
| WALGA Secretariat | Deputy President, Cr Paul Kelly Mr Tony Brown, Executive Director, Member Services Ms Rachel Horton, Executive Manager Advocacy Ms Rebecca Hicks, Policy Officer Community |

APOLOGIES

City of Canning

Mayor Patrick Hall (SC)
Mr Michael Littleton, Chief Executive Officer – non-voting delegate
President, Cr Karen Chappel AM JP

ANNOUNCEMENTS

Confirmation of Attendance, an attendance sheet was circulated prior to the commencement of the meeting.

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting, to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of the previous meeting
2. President's Report
3. Meeting Guidelines/Protocols
4. Standing Orders
5. February Update – Department of Local Government, Sports and Cultural Industries

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairperson any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

2. DEPUTATIONS

2.1 Department of Local Government, Sport and Cultural Industries Representative Update Report.

The February 2024 report from the Department of Local Government, Sport and Cultural Industries (DLGSC) was provided as an attachment to the Agenda.

Noted

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Adam Hort
Seconded: Cr Jennifer Nevard

That the Minutes of the meeting of the South East Metropolitan Zone held on 22 November 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

There were no outstanding items for the Zone's status report for February.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The March 2024 State Council Agenda can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation that will then be presented to State Council for consideration.

Matters for Decision

5.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

That WALGA endorse the below Advocacy Position:

1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.
2. For this exemption, Local Governments must adhere to the following conditions:
 - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.
 - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
 - c) Local Government undertake spotting/surveying.
 - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.

- e) Main Roads approve the final layout prior to line marking occurring.
- f) Local Government undertake the works.
- g) Local Government maintain the works in accordance with Main Roads WA standards.
- h) Local Government remove the lines if maintenance works are not performed to the standard.

Executive Summary

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.
- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

5.2 Recovered Materials Framework Advocacy Position

That WALGA:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
 2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.
2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
 - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
 - b. Minimises risk to human health and the environment from the use of recovered material.
 - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

Executive Summary

- The [Standards for Recycled Organics Applied to Land Policy Statement 2007](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used to inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

5.3 Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper

WALGA Recommendation

That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

Executive Summary

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

RESOLUTION

Moved: Cr Adam Hort
Seconded: Cr Michelle Silver

That the South East Metropolitan Zone:

1. **Supports all Matters for Decision as listed above in the March 2024 State Council Agenda; and**
2. **Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the March 2024 State Council Agenda.**

CARRIED

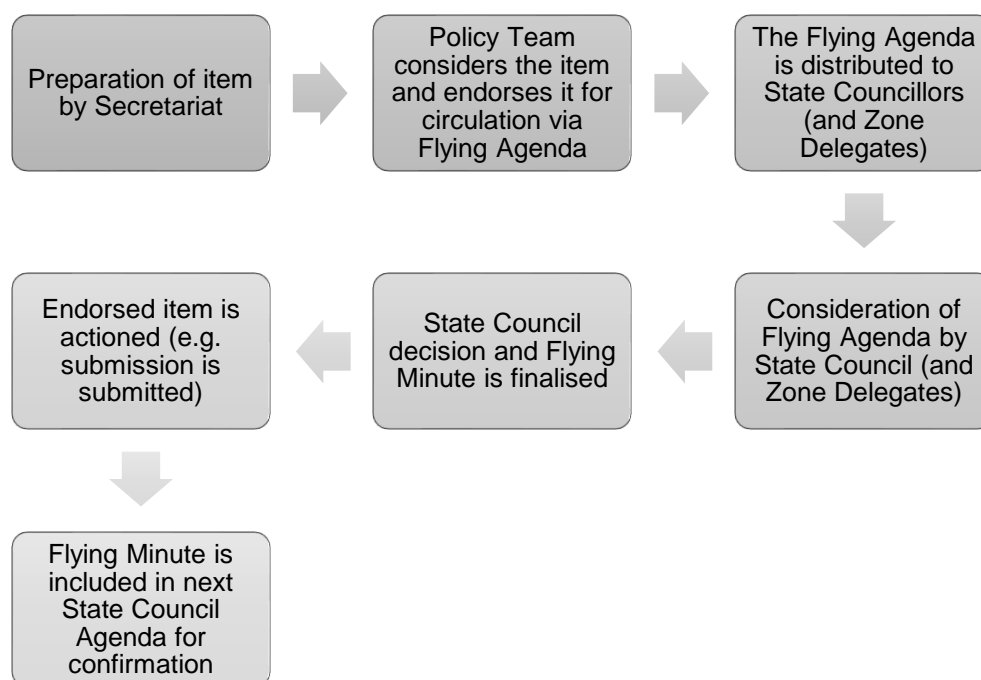
6. BUSINESS

6.1 State Council Flying Agenda Process

By Kathy Robertson, Manager Corporate and Association Governance

State Council has five ordinary meetings per year. As a result, there are occasions when decisions need to be made or submissions need to be endorsed to meet external deadlines which do not fit within the existing State Council meeting schedule.

The first preference is always to seek an extension of time to enable the item to be considered by Zones and State Council through the usual Agenda process. However, if an extension of time is not granted, the item will need to be endorsed by State Council by way of a Flying Agenda. The process for a Flying Agenda is summarised below:



Flying Agendas are generally open to responses for 7 days.

At the request of State Council, the Flying Agenda process has recently been amended to better include Zone Delegates in the decision-making process. The Zone Executive Officer will alert Delegates via email when a Flying Agenda is out for consideration by State Council and request that any comments or feedback be directed to the Zone's State Council representative(s). State Councillors are then able to consider the feedback of Zone Delegates when making their final decision.

Please note that any comments or feedback sent directly to WALGA, rather than the Zone's State Council representative(s), will not go towards the Flying Agenda. There is no requirement to respond to an email circulating a Flying Agenda, however if you would like to contribute this should be directed to your State Council representative(s).

All completed Flying Minutes are available to view on the WALGA website [here](#), and are included in the subsequent State Council Agenda as both previous Minutes (for confirmation) and as an Item for Noting.

For any questions about the State Council Flying Agenda process, please contact Kathy Robertson, Manager Association and Corporate Governance on krobertson@walga.asn.au or (08) 9213 2036.

Noted

6.2 2024 Local Government Honours Program

By Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024**.

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](#).

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

Noted

6.3 Request to Present – Friendship Games

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

Andrew Vlahov from Friendship Games would like the opportunity to provide a deputation before an event that is being coordinated for next year.

The purpose of the initiative is as follows:

Global

Create a globally recognised youth event in Western Australia. To enhance strategic relationships by providing pathways and platforms for inclusion and to build enduring relationships for Western Australia, our First Nations Communities and global partners.

Local

To bring together our youth in communities including Remote and Regional participants with a sport, culture and education platform for the broader community of Western Australia (WA) including Government, Industry and Corporate WA for social and economic benefit.

Sports Diplomacy 2030

To create a globally recognised sports event aligned to the Sports Diplomacy 2030 strategic priorities. Increase awareness of the Australian cultural exchange opportunities, leveraging the positive international connections during the Games, enhancing Australia's reputation as an inclusive and respectful country.

The Friendship Games is a multisport "carnival style" program. A condensed program format is proposed in 2024 with 11 targeted sports and approximately 4500 participants from International, WA Regional and Metropolitan youth aged between 13-16 years of age and inclusive of all abilities.

RESOLUTION

Moved: Cr Bronwyn Waugh
Seconded: Cr Kevin McDonald

That the South East Metropolitan Zone supports a deputation from Andrew Vlahov, Friendship Games at the April Zone meeting.

CARRIED

6.4 Tree Canopy Mapping Status Briefing Request

By Town of Victoria Park

BACKGROUND

The Urban Monitor (UM) provides mapped data of the urban tree canopy for the Perth and Peel Regions in Western Australia under the Better Urban Forest program. Using four-band aerial imagery, vegetation is surveyed and calculated providing reports for heights 0–3 metres, 3–8 metres, 8–15 metres and 15+ metres. Core products include digital ortho-photo, vegetation cover, vegetation vigour, vegetation height, ground elevation, surface elevation and a combination of the above to provide biennial updates and analysis on the layers of grass, trees and shrubs.

The Urban Monitor products were developed by the [Data 61](#) team at the CSIRO for the Department of Planning, Lands and Heritage (DPLH) on behalf of the Western Australian Planning Commission (WAPC), with the Urban Growth Monitor a component of the DPLH's Urban Development Program for the WAPC to fulfil its requirements for tracking and modelling land supply as outlined in the [Planning and Development Act 2005](#).

This recommendation has not yet been considered by the Town of Victoria Park Council however its relevance is highlighted by the fact the recommendation was agreed at the February East Metro WALGA zone meeting and so I seek consideration for this important issue at our zone also.

WALGA Secretariat Comment

- Landgate has procured Urban Monitor data from CSIRO for 2024, which was collected in January and is expected to be available in September 2024.

- The cadastre is being updated for the 2016 and 2024 Urban Monitor data, to allow comparison across years.
- For the first time, data collection for the Urban Heat Index was added to the Urban Monitor contract for 2024.
- Urban Monitor could be extended to regional towns in the future – data is already collected but not processed due to the cost.
- DWER is also leading the WAVE (WA Vegetation Extent) project, which will identify canopy cover outside of the metropolitan area, however it is at lower resolution than Urban Monitor.
- WALGA has requested that tree canopy parcel data (lot level) and UHI is added to PlanWA for LGs to access on the interactive map viewer (note the 2020 canopy parcel and rasta data is already available to LGs to download and use via DataWA, and 2019 UHI data is available via the CSIRO data portal).
- WALGA has requested DPLH to develop a short Instruction Sheet to promote LG awareness and utilisation of this data (some LGs are collecting their own data, which is an unnecessary cost and a lack of consistency in data categorisation).
- DWER will also be undertaking some modelling on UHI impact as part of a 3-year project, using the 2024 data.

RESOLUTION

Moved: Cr Peter Devereux
Seconded: Mayor Ruth Butterfield

That the WALGA South East Metropolitan Zone requests a briefing to all metropolitan WALGA Zones at the earliest opportunity on the CSIRO Urban Monitor, given the delay in the 2022 flyover that was required to be undertaken on a biennial basis to provide updated data outlining the status of Metropolitan tree canopy and vegetation in our urban environment.

CARRIED

6.5 LG Public Health Plans Covering Risks of Heatwaves Exacerbated by Loss of Tree Canopy

By Town of Victoria Park

BACKGROUND

All Local Governments are required to produce a Public Health Plan in coming years, and undoubtedly our urban areas are confronted with multiple challenges in respect to Urban Heat Island Effect.

Multiple agencies have provided detailed studies outlining the ever increasing dangers to public health from climate change. Doctors for the Environment Australia are a respected agency providing independent data on the negative health aspects associated with declining tree canopy/vegetation in urban environments. There is significant evidence connecting trees and green corridors to human health and well-being, including how trees cool our communities, and help mitigate the current human health and wellbeing cost of climate change.

To ignore this endangers the local communities we represent, and as such it is incumbent upon us to highlight and respond to the increasing dangers to public and mental health that go hand in hand with a decreasing urban tree canopy.

This recommendation has not yet been considered by the Town of Victoria Park Council however its relevance is highlighted by the fact the recommendation was agreed at the February 2024 East Metro WALGA zone meeting and so I seek consideration for this important issue at our zone also.

WALGA Secretariat Comment

- WALGA sits on the State Government Public Health Planning Reference Group which guides the ongoing administration of Part 5 of the *Public Health Act 2016* related to public health planning across Western Australia. This includes the requirements for the State public health plan and local government public health plans.
- The Reference Group is involved in the development of the next State Public Health Plan which will be required from 2025.
- As the State Public Health Plan set the strategic direction for Local Level Public Health Plans, WALGA is actively advocating for members in this process, including conversations around the inclusion of heatwave vulnerability measures.
- WALGA is also engaged with a Heat Vulnerability Mapping Project managed by the West Australian Council of Social Services (WACOSS).
- The project will map regions impacted by high heat against vulnerable populations and develop targeted strategies, actions and resources to better prepare for high heat-related consequences to their health and well-being.
- Three pilot Local Governments have signed up to pilot introducing heat adaptation actions for community members. The project outcomes will provide an evidence base for future discussion on the issue.

RESOLUTION

Moved: Cr Peter Devereux
Seconded: Cr Michelle Silver

That:

1. The WALGA South East Metropolitan Zone notes the legislated requirement under Part 5 of the *WA Public Health Act 2016* for each local authority to produce a Public Health Plan (PHP) within two years of the implementation of Part 5; and
2. The South East Metropolitan Zone requests WALGA to develop draft Model Actions to guide local government Health Plans to address increasing risks to community public health generated by escalating heat wave conditions and Urban Heat Island effects coupled with accelerated loss of tree canopy; and
3. WALGA, as a matter of urgency, advocates to the state government to establish additional funding to enable local governments to implement intensive, widespread measures to mitigate the major public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy, particularly in urban areas.

CARRIED

7. OTHER BUSINESS

Nil

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

The WALGA Deputy President, C Paul Kelly presented the President's Report.

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor, Cr Adam Hort presented on the previous State Council meeting.

Noted

9. DATE, TIME AND PLACE OF NEXT MEETING

The next ordinary meeting of the South East Metropolitan Zone will be held on Wednesday, 17 April at the Town of Victoria Park commencing at 6:00pm.

10. CLOSURE

*There being no further business the Chair declared the meeting closed at **6:37pm***